

**Company/organization letter-head**

Current issue, date

TO: Embassy of the Republic of \_\_\_\_\_ in \_\_\_\_\_

PETITION FOR ENTRANCE TO THE REPUBLIC OF \_\_\_\_\_ AND ISSUANCE  
OF SORT-TERM VISA FOR TRAVEL WITH TOURIST PURPOSES  
(WITHOUT EMPLOYMENT AUTHORIZATION)

We would like to ask you to issue \_\_\_\_\_ short-term visa to enter  
(single, double- entry)

The Republic of \_\_\_\_\_ with tourist purposes from \_\_\_\_\_ until \_\_\_\_\_ for citizen  
(Stateless) \_\_\_\_\_,  
(Citizenship, country of permanent residence)

\_\_\_\_\_ (Name as indicated in the passport)

born \_\_\_\_\_, passport or travel document # \_\_\_\_\_,  
(DOB) (Passport/travel document number)

valid through \_\_\_\_\_.  
(Date of expiration)

Tour includes: \_\_\_\_\_  
(Tour program and tourist services (at least two))

\_\_\_\_\_ (Provided for realization of the tour)

Tourist services are providing on the basis of: \_\_\_\_\_  
(Tourist voucher number or

\_\_\_\_\_ (Date and number of other agreement)

We undertake to take the necessary steps to make the official registration for this foreigner, to make certain that the foreigner leaves the country upon the stated period is over and in case of deportation or expulsion to reimburse the expenses concerned with deportation or expulsion.

(Position, name & sign of the organization (company) bound by corporate seal)